

University of Illinois Fire Service Institute

Course Syllabus

Course Title: Instructor I Challenge Exam – Skills Assessment

Course Duration: 8 hours

Program: Instructor

Course Prerequisites: Instructor I State Certification

Course Description: The Pro Board Challenge Exam for the Fire Service Instructor I is designed to give State Certified Instructors the opportunity to obtain national certification. Evaluations, including a written exam and multiple skill evaluations, will be conducted over one 8-hour day. Upon successful completion of this objective process, national certification is awarded to the candidate and the candidate's name will be entered into the Pro Board registry.

Course Requirements:

Pre-Course Work (to be completed prior to arriving):

- Read Chapters 1-8 in the Textbook
- Review/Adapt presentation materials.

Course Work (completed during class):

- Complete course deliverables required for evaluation.
- Meet mastery on Performance Evaluation Checklists.
- Achieve a score in excess of 70% on the end of course written exam.

On-Line Course Evaluation Questionnaire:

- Upon completion of the class, complete the online Course Evaluation Questionnaire.

Post-Course Work (completed after class):

- None

Required Textbook:

Fire and Emergency Services Instructor: Principles and Practices, 3rd Edition, 2020. Jones & Bartlett Publishers, ISBN: 978-1-284-17233-1.

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Reading Assignments: Chapters 1-8

Course Policies:

Attendance Policy: IFSI requires students to attend (100%) or make up all course content that leads to certification. Students are expected to attend on time and to remain in class for the duration of the course. Students **MUST COMPLETE** all portions of a certification course, both classroom and practical, to be eligible to receive their certification.

If a student misses any portion of class with an accumulated absence of 20% or less of scheduled class time, it will be the student's responsibility to arrange the make-up of the missed course content with the instructor(s) or program manager. The student must make up the specific course content that s/he missed, not just the hours. Make-ups are limited to 20% of scheduled class time. Make-ups must be documented on the class roster. If a student's absence is greater than 20% refer to "True Emergencies" section of the IFSI Examination Policy.

Safety Policy: Students shall understand and follow all instructions pertaining to operational safety, as stated by instructors or as written in course materials. Instructors and students shall be mindful of safety at all times. Conduct judged to be unsafe shall be grounds for dismissal from the course.

Academic Integrity Policy: IFSI has the responsibility for maintaining academic integrity so as to protect the quality of the education provided through its courses, and to protect those who depend upon our integrity. It is the responsibility of the student to refrain from infractions of academic integrity, from conduct that may lead to suspicion of such infractions, and from conduct that aids others in such infractions. Any violation of the code of conduct is grounds for immediate dismissal from the course.

Grading Policy: Decisions regarding certificates of course completion shall be made solely by the lead instructor of the course. All grading of exams shall be conducted by the Curriculum/Testing Office. All grading of practical exercises shall be based upon the standards set by the regulatory agency referenced in the course material and IFSI.

Retesting: If a student fails to pass an exam, retesting takes place on set dates at regional sites across the state. More information is provided in the course completion e-mail and on the IFSI website.

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American Disabilities Act: As guaranteed in the Vocational Rehabilitation Act and in the American Disabilities Act, if any student needs special accommodations, they are to notify their instructor and provide documentation as soon as possible so arrangements can be made to provide for the student's needs. If arrangements cannot be made at the class site, the student will test at an alternative time and place where the special accommodations can be made.

Evaluation Strategy: Students will be evaluated with an end of course exam and performance evaluation checklists.

Course Content:

Chapter: 1

Title: Today's Fire and Emergency Services Instructor

Terminal Learning Objective:

At the conclusion of this chapter the student will identify the roles and responsibilities of the Instructor I, as they pertain to the Fire Service.

Chapter: 2

Title: The Learning Process

Terminal Learning Objective:

At the conclusion of this chapter the student will explain the domains of learning and the learning environment, as it pertains to the Fire Service.

Chapter: 3

Title: Methods of Instruction

Terminal Learning Objective:

At the conclusion of this chapter the student will explain the Methods of Instruction available and how they apply to the Fire Service.

Chapter: 4

Title: Communication Skills

Terminal Learning Objective:

At the end of this chapter the student will explain different communication skills and how they can be used.

Chapter: 5

Title: Using Lesson Plans

Terminal Learning Objective:

At the end of this chapter the student will explain how to use a lesson plan when teaching.

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Chapter: 6

Title: Technology in Training

Terminal Learning Objective:

At the end of this chapter the student will identify the various forms of technology available for use when teaching in the Fire Service.

Chapter: 7

Title: Training Safety

Terminal Learning Objective:

At the conclusion of this chapter the student will explain the need for safety during training in the fire service.

Chapter: 8

Title: Evaluating the Learning Process

Terminal Learning Objective:

At the conclusion of this chapter the student will explain the importance of evaluating the learning process as it pertains to the Fire Service.

Reference List:

Fire and Emergency Services Instructor: Principles and Practices, 3rd Edition, 2020. Jones & Bartlett Publishers, ISBN: 978-1-284-17233-1

NFPA 1041, Standard on Fire and Emergency Services Instructor Professional Qualifications, 2019 Edition

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Course Schedule

PRIOR TO DAY ONE

Event

Duration

Assignment:

Read Chapters 1-8, review course objectives, and presentation materials in preparation for Pro Board Challenge.

DAY ONE

Event

Duration

Activity: Cognitive Presentations (Practical):

10-15 minute presentation on assigned topic.

3 hours 30 minutes

Lunch

Activity: Psychomotor Presentation (Practical):

10-15 minute presentation on assigned topic

3 hours 30 minutes

Written Exam

1 hour